



# Veterans of Foreign Wars of the United States

Post 658  
4864 Harrison Rd, Macon, GA 31206  
(478) 474-3663

**To: All Qualified Applicants**

**14 December 2020**

**From: Commander VFW Post 658**

**Subject: Post Caretaker/Groundskeeper Position**

VFW Post 658 is looking for a highly qualified, energetic, and meticulous individual to serve as the post groundskeeper. The post encompasses over 64 acres including an 18-acre lake, trails, garden, and the post headquarters which require on-site maintenance throughout the year to ensure a welcoming and pristine appearance for members and guests.

**Duties of the grounds keeper include but are not limited to the following:**

- Post Headquarters mowed, edged and weeded weekly
- Grounds surrounding headquarters (Garden, parking, patio) mowed, edged and weeded weekly
- Grounds around lake (near and far side) mowed a minimum of once every 2 weeks
- Mowing and weeding of the dam
- Cleaning and disposing of trash along the fence line
- Serve as the on-site contact for maintenance personnel needing access to the post
- Cleanup and disposal of refuse and litter on post grounds

**Job Requirements –**

- Physically able to work in an outside environment year around
- Knowledge of the operation of a zero-turn mower and general landscaping tools
- Self-motivated
- Knowledge and skills to regularly service equipment
- No criminal record/illegal drugs

**Compensation.** The caretaker will receive use of the Post House as a primary residence (utilities not included) in addition to a \$500/month stipend. All equipment will be provided.

**Priority to applications will be given as follows:**

1. VFW Post 658 Member
2. VFW eligible member
3. Veteran
4. Non-Veteran

**How to Apply –** submit resume / work experience to the Senior Vice Commander [svc@vfw658.org](mailto:svc@vfw658.org) . Application window is 01 Jan – 01 Mar. Interviews will be conducted during March with an anticipated start day of 01 Apr.

**Tracy A. Burkholder**  
Commander, VFW Post 658